



**FEBRUARY MINUTES
OF THE BOARD OF DIRECTORS**

FEBRUARY 7, 2011

CALL TO ORDER

Tim Farris called the meeting to order at 7:40 PM.

Location: Office of Surovell, Isaacs, Petersen & Levy PLC.

Present: Tim, Sue, Kathy M., Sandra, Jeanne, Kathy N., Barry, Marcia, Donna

Absent: None

Officers Reports

President – Tim Farris

Vice –President: Remarks by Sue Young – Sue discussed past expenses for various activities such as how much she spent on liquor for last year's Classic. Then a long discussion ensued about where we might be able to find old records of past expenditures for various items. Sue reiterated the tremendous amount of work that goes into planning a big week-end party such as the Classic. That brought up the suggestion from Barry regarding a Planning Guide. He will send Sue a planning guide that has worked out extremely well for him.

Treasurer: Remarks by Kathy Norris - Kathy reported that we had 44 people attend the Super Bowl party at Rene's on Sunday, Feb 6. Kathy and members discussed potential and more efficient methods for planning an event to gauge potential and more accurate expenses. Kathy will check with Cathy Metcalf for old files regarding expenses. She will create a Repository of Information for coordination.

Motion to accept: Marcia

Seconded: Jeanne

In favor: All

COMMITTEE REPORTS

Dance Committee: Vaughn Royal, Liaison – Tim Farris – Tim suggested that we ask Charlie and Jackie to keep the steps simple for the Feb 19 Workshops. They were too advanced for most participants last year, and people simply forgot how to do the steps.

Social Committee: David and Nancy Guilliams, Sandra Traylor, Sam Wray, Barbara Jones, Paul & Sue Young, and Jeanne Potter – Jeanne will go to Costco for paper products and soft drinks for the C/J party on Feb 19. David and Nancy Guilliam were in charge of food and beverage for the Charlie and Jackie party.

Charity & Fundraising: Kathy Miller & Nancy Cox Co-Chairs – Kathy brought a new type of shoe bag for consideration and passed it around. She only sold 1(one) tee shirt at the Super bowl party.

Public Relations: Barry Newman- Barry proposed a way to collect money for non-members in advance of the C/J party. He also suggested that all future flyers have one POC. Maryann can do the graphics. Also, every flyer needs a website and the word DANCE printed on it. The flyers have not made it clear that it is a dance.

Communications: **Newsletter** – Liz Kestler, **Hello Shagger** – Valerie Swiger

Membership: Valerie Swiger, Liaison – Marcia Conway
243 members

2011 Capital Mini Shag Classic: Sue Young and Marcia Conway, Co-Chairs – We will plan a one day event only this year in lieu of a three day event. However, Sue does not yet have a concrete contract with the Hilton.

Music: Fran Mong, Chair, Liaison – Marcia Conway – Fran Mong has arranged for Mike Harding to DJ for the C/J party on Feb 19.

Web Site: John Romito, Liaison – Marcia Conway – Marcia wants to change the photos on our website every 4 months. The cost is \$50.00 for each change. We all agreed this is a great idea.

Sunshine Committee – Mary Ann Lesnick

OLD BUSINESS
None

NEW BUSINESS

2011 Calendar of Events – The 2011 SHAG events were reviewed and approved.

Motion to accept: Marcia

Seconded: Donna
In favor: All

Financial policies and procedures - The Board held a lengthy discussion regarding committee expenses. Kathy N. brought up some important issues regarding past inconsistencies and the lack of a standard procedure on what is to be paid and by whom. We agreed that our current policies need revised because they are ambiguous. We also agreed that the By-Laws need to be reviewed. A motion was made to accept the revisions to the Financial Policies and Procedures as proposed.

Motion to revise- Kathy M.
Seconded by - Marcia
In favor - All

Shag-a-thon – Pamela Alfano Fran Mong Co-Chairs: The Shag-a-thon will be held on March 19 at Springfield Mall from noon to 4:00.-

Holiday Party – Our Christmas party will be held on Dec 3 or Dec 10 depending on the availability of the facility at the Snyder Center in Kingstowne. A motion was made to authorize John Romito to reserve the facility on behalf of the club.

Motion to accept- Barry
Seconded- Sandra
In favor - All

We will have a C/J review of the steps on March 6 or 13.

ANNOUNCEMENTS

The next board meeting will be March 7.

ADJOURNMENT at 9:40 PM

Respectfully submitted,

Sandra Traylor
Secretary

President: Tim Farris
Vice President: Sue Young
Treasurer: Kathy Norris
Secretary: Sandra Traylor
Directors: Jeanne Potter

Kathy Miller
Barry Newman
Marcia Conway
Donna Romito