



St. Mary's Bryantown School

13735 Notre Dame Place
Bryantown, Maryland 20617
301-932-6883 www.bryantown.org

November 30, 2011

THIS WEEKS HIGHLIGHTS

Tuition Assistance for 2012-2013— DEADLINE IS DECEMBER 2

The deadline for the ADW Tuition Assistance application for the 2012-2013 school year is this Friday, December 2. The application is online at www.adw.org, and the code word is WASH. This is tremendously important not only for our school, but for our school families who desire a Catholic education for their children, and may otherwise not be able to afford one. Please take the time to apply by this Friday. Even if you don't think you need assistance or may not qualify, apply anyway. Circumstances and financial situations change frequently, and you want to ensure you can receive assistance for next year. The only way to guarantee the chance to receive assistance is to apply, so don't delay! Thank you for your cooperation.

\$1000 Raffle

If you haven't been in the school hall recently you might not have noticed the annual classroom raffle tallies. Well, we have several classes who don't have any ticket sales represented. Let's boost those sales and get all those trees filled up. Each family received three books of raffle tickets per child, and you need to turn in your tickets by Friday. There are several incentives to selling your tickets including being the big winner of \$1000. The family who sells the winning ticket will receive \$100, a party for the class that sells the most tickets, and any class that meets their goal will get an out-of-uniform day. Who couldn't use an extra \$1000 this time of year? Sell those tickets now!

Auction Preview and Christmas Bazaar

Thursday evening, December 1, will be the annual Auction Preview at 7 p.m. Come out and enjoy some light refreshments and fellowship as

you peruse the incredible items that will be auctioned off this Saturday. This is an adults-only evening.

Saturday, December 3, 2011 is our Annual Bazaar and Auction. While waiting to bid on some spectacular items, check out the Wreath and Boutique tables and pick up some beautiful hand-made items for Christmas, stock up on some sweets at our Bake table, enjoy a delicious lunch, and let the kids play in the game room, and do their own shopping at Santa's Workshop.

Pictures of the auction items are on the school website and Facebook. This is very exciting and the first time that a sneak peek has been available. Go to www.bryantown.org and click on "Important News," Click on "Read more", and finally click on "here."

Included in the packet is an order form for Santa's workshop. Your children can still shop for items for family and loved ones even if they can't make it to the Bazaar. Simply fill out the order form and include your payment. We need all to participated in our largest fundraiser of the season! ☺

Parent Information Night—Thanks!

Thank you to all the parents who came out to our Parent Information night on "Raising Good Children in a Materialistic World" presented by Sister Pat McCormack. Raising children often takes the care and love of not only our immediate family, but our extended family as well. Our school community is one such extension.

Advent

This past Sunday was the beginning of the Advent season. Our Advent theme is "Jesus—The Everlasting Gift." Students will be designing their own gift highlighting our Character Counts virtues.

Advent Service Project

We will be collecting new unwrapped toys for infants through teens as our annual Advent project this year. We will provide toys for the shelter in Hughesville, and to help the Children's Aid Society

who have many, many children to provide for this Christmas season. Please send in a new toy or two to help the children in our community to have a Merry Christmas. Please send in all toys by December 9, 2011. Thank you for your assistance with this service project.

Tech Support Volunteers needed

We are looking for a tech volunteer to offer assistance to Mrs. Hoover, and her ever increasing "to do" list. Please contact either Mrs. Hoover or Mrs. Caniglia if you are interested.

Tuition Assistance Program

There are only 3 Thursdays left to order before Christmas break! Please do not wait until the last week to order in case there are shipping delays. Please note the **Walk-up schedule change for December**. Walk-up sales will be held Tuesday, December 6th from 9:15 – 10 a.m., Monday, December 19th from 6:15 – 7 p.m., and Tuesday, December 20th from 9:15 – 10 a.m.

Other TAP news, GLScrip is temporarily out of \$25 Giant cards. They have added a \$50 denomination card in addition to the \$100 denomination card. We will notify families as soon as Giant \$25 is back in stock.

Keep in mind, if you set up a Presto Pay account and order on-line you can always send gift cards through eScrip. This sends your card via e-mail directly to your recipient. Great idea for those last minute shoppers!

Giving Tree Donations--Thanks

We want to thank several individuals who have generously taken items from our Giving Tree and donated them to the school. Thanks to:

- Kimberly Bowling for stocking the faculty room
- Mr. and Mrs. Garner for flower bulbs for the Kindergarten garden area
- Lori Sage for ink cartridges for 2nd grade
- The Aviles family for DVD's for our religion program
- The Nguyen Family for the flat screen TV for 5th Grade.

We would like to thank Mr. Marrero for designing our mission statement for the main office and Mrs. Lloyd for the angel painting in the main office. We

are truly blessed with generous and giving families. Thank you again. The Giving Tree will be decorated with Christmas items for the Advent season.

School Surveys

We wanted to thank all of the parents who completed our survey. We had over 80 completed surveys, and we are analyzing the results. We are dedicated to working on the many suggestions you offered. It is also our intention to address some of the concerns that were voiced. After the Christmas break, there will be a special addition to the newsletter called "Did You Know" which we hope will offer some clarification and insight on some of the most common concerns. We appreciate the partnership with our parents to always be and do the very best.

Faculty Spotlight

Congratulations to Mrs. Garner, and the 3rd grade class (now 4th graders) for being honored on the Rainforest Alliance website under the Fundraising Success Stories. We all know the great job that Mrs. Garner does on the rainforest with the help of Mr. Garner and each year's 3rd grade class. It is amazing that over the years her project has raised over \$9000 for the Adopt-a-Rainforest projects. Great job Mrs. Garner!

Student Spotlight

Congratulations to all four of our basketball teams for opening this year's SYBL season with four wins. You have done a great job on teamwork, cooperation, and sportsmanship. Continue to work hard and play hard!

Important Dates

- Dec. 1 (Thursday)—Auction Preview—7 p.m.—Adults only – Families and Friends all invited.
- Dec. 2 (Friday)—First Friday Mass—9:30 a.m.
- Dec. 3 (Saturday)—Bazaar and Auction
- Dec. 7 (Wednesday)—Early dismissal day—1:30 p.m.
- Dec. 8 (Thursday)—Mass—Immaculate Conception—9:30 a.m.
- Dec. 9 (Friday)—5th grade Hot Dog lunch; Mass—9:30 a.m.

Upcoming Dates

- Dec. 13 (Tuesday)—SAB meeting—7 p.m.

- Dec. 14 (Wednesday)—Interims issued
- Dec. 16 (Friday)—Mass—9:30 a.m.
- Dec. 17 (Saturday)—STEM competition, 5th & 7th grades
- Dec. 18 (Sunday) – Handbell and Choir scheduled to perform at 7:00 and 8:00 p.m. at the National Zoo Zoolights
- Dec. 19 (Monday)—Christmas program, Band Concert, H.S.A. meeting—7 p.m.
- Dec. 21 (Wednesday)—Children’s Day, School Band concert, Classroom parties
- Dec. 22—January 1—School closed
- Jan. 2—(Monday)—Classes resume




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Adopt-A-Rainforest

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Fundraising Success Stories

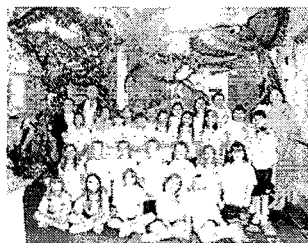
Each year, school groups, clubs and community organizations donate more than \$40,000 to our partners in conservation through the Adopt-A-Rainforest program. Through their efforts and contributions, participants in the Adopt-A-Rainforest program have helped protect thousands of acres of threatened tropical forests and the wildlife that depends on it.

Audubon Society of Kalamazoo, Michigan



Since 2005 the Audubon Society of Kalamazoo (ASK), Michigan, has participated in Berrien County's annual *Southwest Michigan Team Birdathon*. Each year ASK fields a three- to four-person team that spends a fun-filled day birding and raising awareness for bird conservation. From midnight to 7:00pm the 20 competing teams race to see or hear the most species of birds, while also raising money to support different conservation projects. In the past six years, ASK has been able to raise and donate over \$11,000 to the Adopt-A-Rainforest program in Belize to protect precious forest habitat vital for many wintering birds. As a small, volunteer-based, organization of 300 members, the Audubon Society of Kalamazoo has had a tremendous impact on the protection of precious tropical forests through their Adopt-A-Rainforest donations totaling over \$20,000 since 1999.

St. Mary's Bryantown School



Each year Mrs. Garner, a teacher at St. Mary's Bryantown School, brings the rainforest to her 3rd grade classes. While learning about the importance of protecting and conserving the rainforest, students turn their classroom into a tropical rainforest filled with student-made tropical creatures. In order to teach her students that they can make a difference at any age, Mrs. Garner's students hold fundraisers to protect the tropical ecosystems they learn about. This year the students raised \$1,800 by designing and selling terracotta flower pots, holding a raffle, and hosting a Rainforest Reception. Over the years, the Rainforest Reception has expanded into the local community, and this year hosted over 400 visitors! Since 2003, St. Mary's Bryantown School has raised over \$9,000 to help support Adopt-A-Rainforest projects.

La Scuola D'Italia in New York City



For the past two years on Earth Day, La Scuola D'Italia in New York City took part in a fundraising and trash clean up walk through Central Park to increase awareness about environmental issues and raise money for Rainforest Alliance's Adopt-a-Rainforest program. Throughout the day students learned about the Earth and discussed ways that they could make their school a "greener" place. The children also took part in planting flowers on the school grounds and in their classrooms. The event was organized by 2nd and 3rd Grade English teacher, Spiro Gouras.

Citizen Schools of Redwood City, California

As part of a project of Citizen Schools, middle school students in Redwood City, California tapped into the resources available on the Rainforest Alliance Learning Site to learn about rainforests and the unique flora and fauna that call them home. They learned about rainfall by building terrariums; planted bromeliads; and even tasted delicious food that originates



35TH ANNUAL CHRISTMAS AUCTION & BAZAAR

Proceeds to Benefit St. Mary's Bryantown School and Parish

Auction and Bazaar

Where: St. Mary's Bryantown
13735 Notre Dame Place, Bryantown, MD 20617
301-932-6883 • 301-843-3387 • www.bryantown.org

When: Saturday, December 3, 2011
9:00 a.m. – 4:00 p.m.
Auction starts at 12:00 p.m.
Auctioneer: Richard Menard, Homestead Auction Company

Auction Preview

Where: St. Mary's Bryantown
When: Thursday, December 1, 2011, 7:00 p.m. – 10:00 p.m.
Silent Auction items and auction catalog available for review.
Assorted holiday refreshments will be served (adults only please).

Auction Items

Ocean City, MD week rental, Quebec Trip, Stihl, Cub Cadet, John Deere (Snow Blowers, Lawn Tractors, Chain Saws, Pole Trimmer), Local Artist Prints, Wine Tours, Golf Packages, Museum, Theatre and Restaurant Certificates, Jewelry, Antiques, and much, much more! *MasterCard and Visa Accepted, 10% buyer's premium*

Bazaar Items

Wreaths, Boutique Corner, Bake Table, Hot Food, Children's Games, \$1,000 Raffle, and Santa's Secret Workshop! *MasterCard and Visa Accepted*



35th Annual Auction Hi-Lights

Saturday, December 3rd, Doors Open at 9:00 a.m.

Ocean City, MD – Week stay

Autographed and framed “Jerry Rice” San Francisco 49ers Football Jersey

Hammock Beach Resort, Palm Coast, Florida – 3 day’s 2 nights

Mary Ada Candela – “Charles County Santa” 22” x 26” framed print with four mats

- Santa visits Dr. Mudd House, St. Ignatius Church, and Port Tobacco Court House One Room School House

Piano

Guitar

Yamaha Electronic Keyboard

Antique Furniture

The Famous Class Baskets

Wii System and Games

Quilt - Handmade 66 x 66 “Lemon Berry Twist” pattern

Longaberger “Holiday” table setting for (4)

Cub Cadet, John Deere, Stihl, chain saw, pole trimmer, hand blower, snow blower, and lawn tractors

These are just a few of the many items we have. Check out our school website as well as Homestead Auctions website.

Don’t forget Auction Preview on Thursday, December 1st starting at 7:00 p.m. You won’t want to miss this event. Co-workers, family, and friends are also welcome.



**NEED CASH FOR
CHRISTMAS?**

**LAST CHANCE
TO
WIN!!!**

\$1,000 CASH

GET YOUR RAFFLE TICKETS

ALL RAFFLE TICKETS MUST BE RETURNED TO SCHOOL BY
FRIDAY THE 2ND TO BE CREDITED IN CLASS TOTALS

TICKETS WILL BE ON SALE UP TO THE DRAWING AT THE
BAZAAR ON THE 3RD

TICKETS AVAILABLE AT THE SCHOOL OFFICE OR FROM THE
RAFFLE COMMITTEE

TUITION ASSISTANCE ORDER FORM

Date: _____ Family to be credited: _____

Name:	Telephone number in case there are questions about your order:	Name & grade of youngest child (weekly white envelope):	Check #:
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Denomination Quantity Total Amount Ordered

BJs (2%)	25		
BJs (2%)	50		
BJs (2%)	100		
Food Lion (5%)	25		
Food Lion (5%)	100		
Giant (4%)	25		
Giant (4%)	100		
McKays (5%)	25		
McKays (5%)	50		
McKays (5%)	100		
Nick's of Clinton (5%)	25		
Safeway (4%)	25		
Safeway (4%)	100		
Ritas (10%)	5		
Spirit of America Car Wash (15%)	25		
Ledos -- Charlotte Hall (10%)	10		
WRITE-IN STORES FROM GLSCRIP BELOW:			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
TOTAL ORDER:			\$

Check out www.glscric.com for daily updates and changes to stores that are offered.
 Replacements will not be issued for lost or stolen cards. Please keep in a safe place.

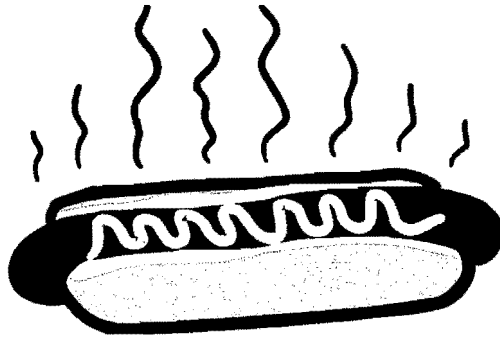


Out of Uniform Day

Wednesday, December 7th

**for those students whose
parents attended the
presentation by**

**Dr. Patricia M. McCormack, IHM
on Tuesday night.**



5th Grade Hot Dog Lunch

December 9, 2011

Menu:

Hot Dog—————\$1.00

Soda—————\$.25

Chips—————\$.25

Baked good————\$.25

Airheads————\$.25

Freeze Pops————\$.25

Candy jar guesses—3 for \$.25

Student Aid Form 2012 - 2013

Archdiocese of Washington



This Pre-K through 12th grade application is for families of students currently enrolled in or applying to Catholic elementary, middle, and high schools within the Archdiocese of Washington which includes Washington, D.C. and five Maryland counties (Montgomery, Prince George's, Charles, Calvert, and St. Mary's - see www.catholicschoolswork.org for Official List).

TO COMPLETE THIS APPLICATION YOU WILL NEED TO INCLUDE:

Please note: This application requires documentation for income received in 2010.

1. Detailed copies of all pages and Schedules of your 2010 Federal Income Tax Return Form 1040, 1040A, or 1040EZ (as filed with the IRS) for individuals listed in Sections A and B. Recaps and/or Summary Forms are not acceptable. If you file Schedule(s) A, C, E, or F, you must provide copies. If you have not yet filed, or are not required to file a tax return, see the REQUIRED DOCUMENTATION section of the INSTRUCTIONS.
2. Copies of all 2010 W-2 Wage and Tax Statement Forms, all 2010 1099/1099R for Interest/Dividends, Pensions/Annuities and/or Misc. Income Forms for individuals listed in Sections A and B (**Please make sure all documentation is copied on regular 8 1/2 x 11 paper - documentation CANNOT be returned**).
3. Documentation of TOTAL AMOUNTS received in 2010 for all Non-Taxable Income (see Section G for specific requirements).
4. Check or Money Order payable to PRIVATE SCHOOL AID SERVICE for the non-refundable application fee of \$24.00 (**All returned checks will incur an additional fee of \$25.00**).
5. This application form filled out in its entirety, signed and dated by the individuals listed in Sections A and B.
6. **MAIL COMPLETED APPLICATION AND DOCUMENTATION BY DECEMBER 2, 2011 TO:**

PRIVATE SCHOOL AID SERVICE
PO BOX 89434
CLEVELAND OH 44101-6434

IMPORTANT: If the above items do not accompany this application, your application will not be processed.

If your expected income in 2011 is significantly different from your 2010 income, please provide a written explanation of the difference in Section L on page 5.

THIS APPLICATION MUST BE POSTMARKED NO LATER THAN DECEMBER 2, 2011. APPLICATIONS POSTMARKED AFTER THAT DATE WILL NOT BE ACCEPTED.

Keep a copy of this completed application and all documentation for your records.

Student Aid Form • 2012 - 2013

● **IMPORTANT:** Print clearly and neatly with a blue or black ball point pen ● Please refer to page 6 for instructions on each Section

A Parent, Guardian, or Other Adult Responsible for Tuition

Check One: Father Mother Step-Father Step-Mother Other Adult

Last Name _____ First Name _____ M.I. _____

Social Security Number _____ Age _____ (_____) _____
(Area Code) Home Phone

Address _____ Apartment # (if applicable) _____

City _____ State _____ Zip Code _____

(_____) _____
(Area Code) Work Phone E-mail Address _____

Employed by _____ How Long? _____ May PSAS contact you at work if there are questions? Yes No

If you are self-employed, please check and refer to Section K of this form.

B Parent, Guardian, or Other Adult Residing with Parent A

Check One: Father Mother Step-Father Step-Mother Other Adult

Last Name _____ First Name _____ M.I. _____

Social Security Number _____ Age _____ (_____) _____
(Area Code) Home Phone

Address _____ Apartment # (if applicable) _____

City _____ State _____ Zip Code _____

(_____) _____
(Area Code) Work Phone E-mail Address _____

Employed by _____ How Long? _____ May PSAS contact you at work if there are questions? Yes No

If you are self-employed, please check and refer to Section K of this form.

C Dependents (DO NOT LEAVE BLANK)

Number of dependent children who will attend a tuition charging school: Pre-K, elementary school, secondary school, or college in the fall of 2012? _____

If you have additional dependents, please check the box and use the additional dependents sheet (page 3) and return it with this application. Additional Dependents
If a student is entering the 9th grade, please list the two schools to which you are applying. Indicate each dependent's relation to Parent/Guardian A: child, foster child, grandchild, etc.

1	Last Name	First Name	M.I.	Age	Grade in Fall of 2012
Amount we feel we can pay towards tuition (Per Year) \$ _____		Check One: <input type="radio"/> Catholic <input type="radio"/> Non-Catholic		Check One: <input type="radio"/> Caucasian <input type="radio"/> African-American <input type="radio"/> Hispanic <input type="radio"/> Asian <input type="radio"/> Other	
Name of school student plans to attend in 2012/13		School City	School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)
Name of school student plans to attend in 2012/13		School City	School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)

D Household Information Please refer to page 6 for instructions on each Section.

1. Number of individuals who will reside in my/our household during the 2012-2013 school year:

Parents/Guardians _____ Children _____ Other* _____

*If Other, please explain _____

2. Current marital status/housing arrangement of Parent/Guardian A:

- a. Single, never Married* d. Divorced* g. Other:
 b. Married e. Remarried*
 c. Widowed f. Separated*

*If Single, Divorced, Remarried, or Separated, please complete Section E.

E Single, Divorced, Remarried, or Separated Parents (To be completed by the Parent/Guardian listed in Section A)

1. Date of separation (Month/Year) _____

2. Date of divorce (Month/Year) _____

3. Non-custodial parent _____
Last Name First Name M.I.

4. Do you receive or pay child support? Receive \$ _____ Per year
 Pay \$ _____ Per year
 Neither

5. Who claimed student as a tax dependent in 2010? _____

6. Who is responsible for the tuition for the dependent(s) listed in Section C?

- Father _____ % Name _____
 Mother _____ % Name _____
 Other _____ % Name _____*

*If tuition is shared, each responsible party must complete a Student Aid Form (SAF).
Page 2

Please refer to page 6 for instructions on each Section

2	Last Name		First Name		M.I.	Age	Grade in Fall of 2012
	Amount we feel we can pay towards tuition (Per Year) \$		Check One: <input type="radio"/> Catholic <input type="radio"/> Non-Catholic		Check One: <input type="radio"/> Caucasian <input type="radio"/> African-American <input type="radio"/> Hispanic <input type="radio"/> Asian <input type="radio"/> Other		Relation to Parent/ Guardian A
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)

3	Last Name		First Name		M.I.	Age	Grade in Fall of 2012
	Amount we feel we can pay towards tuition (Per Year) \$		Check One: <input type="radio"/> Catholic <input type="radio"/> Non-Catholic		Check One: <input type="radio"/> Caucasian <input type="radio"/> African-American <input type="radio"/> Hispanic <input type="radio"/> Asian <input type="radio"/> Other		Relation to Parent/ Guardian A
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)

4	Last Name		First Name		M.I.	Age	Grade in Fall of 2012
	Amount we feel we can pay towards tuition (Per Year) \$		Check One: <input type="radio"/> Catholic <input type="radio"/> Non-Catholic		Check One: <input type="radio"/> Caucasian <input type="radio"/> African-American <input type="radio"/> Hispanic <input type="radio"/> Asian <input type="radio"/> Other		Relation to Parent/ Guardian A
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)

5	Last Name		First Name		M.I.	Age	Grade in Fall of 2012
	Amount we feel we can pay towards tuition (Per Year) \$		Check One: <input type="radio"/> Catholic <input type="radio"/> Non-Catholic		Check One: <input type="radio"/> Caucasian <input type="radio"/> African-American <input type="radio"/> Hispanic <input type="radio"/> Asian <input type="radio"/> Other		Relation to Parent/ Guardian A
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)
	Name of school student plans to attend in 2012/13		School City		School State	Did this child attend this school in 2011/12? <input type="radio"/> Yes <input type="radio"/> No	School Code (See list)

Keep a copy of this completed application and all documentation for your records.

F Taxable Income

The 2010 federal tax return for student's household was:

- Filed
 Not filed yet (See Required Documentation section)
 I/We do not file. I/We only receive non-taxable income

	Actual 2010	Estimate 2011
1. Total number of exemptions claimed on Federal Income Tax form.	[]	[]
2. Parent/Guardian A total taxable income from W-2 wages. (Total income for Parent A only)	\$ _____	\$ _____
3. Parent/Guardian B total taxable income from W-2 wages. (Total income for Parent B only)	\$ _____	\$ _____
4. Net business income* from self-employment, farm, rentals, and other businesses. (*Go to Section K) (Attach Schedules C, E, and/or F from your IRS 1040) See 2010 1040 lines 12, 17, and 18	\$ _____	\$ _____
5. Other non-work taxable income from interest, dividends, alimony, unemployment, and non-business income. See 2010 1040 lines 8a, 9a-11, 13, 14, 15b, 16b, 19-21; See 2010 1040A lines 8a-14b	\$ _____	\$ _____
6. Allowable "Adjustments to Income" as reported on your IRS 1040, 1040A, or 1040EZ. See 2010 1040 line 36 or 1040A line 20	\$ _____	\$ _____
7. Total "Adjusted Gross Income" as reported on your IRS 1040, 1040A, or 1040EZ. See 2010 1040 line 37 or 1040A line 21	\$ _____	\$ _____
8. Total Tax Paid as reported on your IRS 1040, 1040A, or 1040EZ. See 2010 1040 line 60 or 1040A line 37	\$ _____	\$ _____
9a. Medical/Dental expenses as reported on Schedule A, line 1 of your IRS 1040 form.	\$ _____	\$ _____
9b. Charitable Contributions as reported on Schedule A, line 19 of your IRS 1040 form.	\$ _____	\$ _____

H Housing Information (DO NOT LEAVE BLANK)

20. Do you rent or own your residence? Rent Own (go to line 22)
21. If renting, what is the monthly rental payment? \$ _____
- a. Amount paid by household \$ _____ per month
- b. Amount paid by other source(s) \$ _____ per month
- c. Are you current on your monthly payment? Yes No
- If No, what was the total amount paid in 2010? \$ _____
22. If you own a residence:
- a. What is the current market value? \$ _____ per month
- b. What is the amount still owed, including home equity loans? \$ _____ per month
- c. What is the monthly mortgage payment? \$ _____ per month
- d. Are you current on your monthly payment? Yes No
- If No, what was the total amount paid in 2010? \$ _____

G Non-Taxable Income

List the **total amount** received from 1/1/10-12/31/10 for all recipients in the household. **DO NOT** list monthly amounts.

10. Child Support \$ _____ per year
11. Cash Assistance (TANF) \$ _____ per year*
12. Food Stamps and/or W.I.C. \$ _____ per year*
- a. Medicaid received in 2010? Yes No
13. Social Security income (SSA/SSD, etc.) (Provide documentation for all recipients in household.) \$ _____ per year*
- a. Social Security income (SSI Only) Total received in 2010 \$ _____* (Provide documentation for all recipients in household.)
14. Student loans and/or grants received for PARENT's education (Not college attending dependents or students listed in Section C.)
- a. Total received in 2010 \$ _____*
- b. Total used for household expenses \$ _____ per year*
15. Housing Assistance (Sec. 8, HUD, etc.) \$ _____ per year*
- a. Religious Housing Assistance (parsonage, manse, etc.) Total received in 2010 \$ _____*
16. Other non-taxable income (Working for cash, Adoption and/or Foster Subsidy, Worker's Comp., Disability, Pension/Retirement, etc. Identify source(s) in Section L) \$ _____ per year*
- a. Any and all Military/VA Benefits and/or Compensation Total received in 2010 (Identify source(s) in Section L) \$ _____ per year*
17. Loans/Gifts from friends or relatives \$ _____ per year
18. Personal Savings/Investment Accounts used for household expenses (Do not include totals listed in Section I) \$ _____ per year
19. Total non-taxable income for 2010 \$ _____ per year

*You must provide 2010 YEAR-END documentation for items 11-16a; either a YEAR-END Statement from the appropriate Public Agency, or documentation showing totals from 1/1/10-12/31/10.

I Assets & Investments (Current Values)

23. Total amount in cash, checking, and savings accounts \$ _____
24. Total value of money market funds, mutual funds, stocks, bonds, CDs, or other securities \$ _____
25. Total value of IRA, Keogh, 401K, SEP, or other retirement accounts \$ _____
- a. What was your total contribution to your retirement account(s) in 2010 (IRA, Keogh, 401K, SEP, etc.)? \$ _____
26. If you own real estate other than your primary residence:
- a. What is the fair market value? \$ _____
- b. What is the amount still owed? \$ _____
27. Do you own a business? Yes No
If Yes, please go to Section K.
- a. What is the fair market value of your business? \$ _____
- b. What is the amount still owed? \$ _____
28. Do you own a farm? Yes No
If Yes, please go to Section K.
- a. What is the fair market value of your farm? \$ _____
- b. What is the amount still owed? \$ _____

J Unusual Circumstances (Check all that apply to your situation within the past 12 months)

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> a. Loss of job | <input type="checkbox"/> e. Bankruptcy | <input type="checkbox"/> i. Death in the family | <input type="checkbox"/> m. Medical/Dental expenses |
| <input type="checkbox"/> b. Recent separation/divorce | <input type="checkbox"/> f. College expenses | <input type="checkbox"/> j. Shared custody | <input type="checkbox"/> n. Shared tuition |
| <input type="checkbox"/> c. Change in family living status | <input type="checkbox"/> g. Income reduction | <input type="checkbox"/> k. High debt | <input type="checkbox"/> o. Other (explain in Section L) |
| <input type="checkbox"/> d. Change in work status | <input type="checkbox"/> h. Illness or injury | <input type="checkbox"/> l. Child support reduction | |

Keep a copy of this completed application and all documentation for your records.

Go to next page Page 4

Parent/Guardian A: _____
Print Name

SS#: _____

K Business Income Estimate (2010 Totals) (If you have not filed your 2010 Tax Return, and are Self-Employed, own a business, rental property, and/or farm - DO NOT LEAVE BLANK)

	Schedule C	Schedule E	Schedule F
1. What is your total estimated GROSS business taxable income?	\$ _____	\$ _____	\$ _____
2. What is your total NET business taxable income/loss? (DO NOT LEAVE BLANK)	\$ _____	\$ _____	\$ _____
3. If your business pays your home rent or mortgage, what is the annual total?		\$ _____	
4. If your business pays for your personal automobile, what is the annual total?		\$ _____	
5. If your business pays any portion of other personal expenses, list total amount and explain in Section L.		\$ _____	
6. If you own rental property: What was the total amount of Rental Income received?		\$ _____	

L Explanations (Use this space to explain any answers which may need clarification.)

M Certification, Authorization, and Documentation Requirements

WHAT IS REQUIRED TO PROCESS THIS APPLICATION

(IF ANY OF THE FOLLOWING IS MISSING, YOUR APPLICATION WILL NOT BE CONSIDERED COMPLETE.)

1. This application form filled out in its entirety, **SIGNED AND DATED BELOW** by the Parent(s)/Guardian(s) listed in Sections A and B.
2. A check or money order made payable to **PRIVATE SCHOOL AID SERVICE** in the amount of \$24.00. *This is a non-refundable application fee.*

3. **If you have filed a 2010 IRS Form 1040:**

A complete photocopy of your **2010** Form 1040, 1040A, or 1040EZ (as filed with the IRS, including all Schedules). **2010** W-2 Forms, **2010** 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s).

If you have not yet filed a 2010 IRS Form 1040:

A complete photocopy of your most recent Form 1040, 1040A, or 1040EZ (as filed with the IRS, with all Schedules). **2010** W-2 Forms, **2010** 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s). *If this application is submitted after April 15, 2011, you must provide a copy of the 2010 Extension for Filing Request, as approved by the IRS and a copy of your last filed tax return.*

If you do not file an IRS Form 1040 AND receive only non-taxable income:

Photocopies of your **2010** YEAR-END Social Services statement (TANF, etc.). Food Stamp documentation, Housing Assistance documentation, Student Loans and/or grant documentation for parent's education, Social Security income statements showing **TOTAL AMOUNTS** received in **2010** for ALL members of the household.

SIGN HERE

I/We declare that the information on this form is true, correct, and complete to the best of my/our knowledge. I/We authorize PRIVATE SCHOOL AID SERVICE to return this form and all attachments only to the schools and agencies named in Section C under contract with PSAS.

Parent/Guardian A _____ Date _____ Parent/Guardian B _____ Date _____

This Student Aid Form (SAF), all attachments and an analysis of your SAF are sent only to the school(s) or agencies contracting with PSAS. You will not receive results from PSAS. No other agency will see or receive any information about this application or its attachments.

Mail completed application and photocopies of all documentation to:
PRIVATE SCHOOL AID SERVICE, P.O. BOX 89434, CLEVELAND, OHIO 44101-6434

Questions? Call: (440) 892-4272
Copyright © 2011 Private School Aid Service

INTRODUCTION

PRIVATE SCHOOL AID SERVICE (PSAS) is under contract with the school, school system, or organization from which you obtained this application for tuition assistance. Our purpose is to provide a reasonable assessment of the ability of each family to pay for the education of their children at private and independent elementary and secondary schools.

Your Student Aid Form, all attachments, and an analysis of your SAF are sent only to the school(s) or agencies contracting with PSAS. **No other agency will receive any information about this application or its attachments.**

PRIVATE SCHOOL AID SERVICE does not make any decisions about recipients and amounts of financial aid awarded. Recipients and amounts of aid are determined by the designated school or agency. **YOU WILL NOT RECEIVE RESULTS FROM PRIVATE SCHOOL AID SERVICE.**

INSTRUCTIONS

A & B Parent, Guardian, or Other Adult

This form should be filled out by the parent, guardian or other adult responsible for the tuition of the child or children attending a private or independent school contracting with PSAS. If the parents/guardians are divorced or separated, only the parent responsible for the tuition and any other adult residing in the household should fill out the form. If tuition is shared, each responsible party must complete a Student Aid Form (SAF) if financial aid is needed.

Answer *all questions* for both parent(s), stepparent(s), or guardian(s) responsible for tuition for the dependent(s) listed in Section C. **Do not leave any questions blank.** If natural parents are divorced, separated or single, answer all questions in Section E. If natural parents are divorced/separated and remarried, list information for custodial parent and new spouse. If either parent answers "self-employed," and has not filed a tax return, complete Section K.

CALCULATIONS ARE BASED ON TOTAL HOUSEHOLD INCOME.

C Student Information

List all dependent children residing in your household in order of oldest to youngest. Indicate the relation to Parent/Guardian A listed in Section A of the application (i.e. child, grandchild, foster child, stepchild, etc.). If your dependents will be enrolled in any tuition charging school or agency next fall (including daycare, preschool, elementary school, high school, college, or trade school), list the name of the school, city and state where the school is located. List the grade your child(ren) will enter next fall (**2012-2013**); the amount you feel you can pay toward tuition per year, and the amount of tuition charged per student per year.

PSAS will process all students listed in Section C for tuition assistance at any school or agency under contract with PSAS.

NOTE: The information regarding tuition charged per student assists PSAS in making the most equitable analysis of your ability to pay for private education. If you are unsure, please estimate.

D Household Information

ITEM 1: Enter total number of individuals living in the household. Include any college students claimed on the tax return. Do not include children who have moved out of the home. Include all family members dependent on and residing with the parent listed in Section A.

ITEM 2: Check the appropriate box indicating custodial parents' marital status. If parents are single, divorced, remarried, or separated, complete Section E.

E Single, Divorced, Remarried, or Separated Parents

If dependent(s) parents are divorced or separated, or do not reside in the same household, the custodial parent must provide the information requested in Section E about the non-custodial parent.

If the date of separation took place in the year 2010, PSAS will require copies of any tax returns filed jointly or independently by both parent(s)/guardian(s) for 2010. Be sure to estimate the income in Section F for 2011.

ITEM 4: List the total amount of child support actually received by custodial parents listed in Sections A & B. If total received differs from court ordered amount, list only the total received.

ITEM 6: Indicate who is responsible for tuition and what percentage for the dependents listed in Section C.

F Taxable Income

List all actual amounts for **2010** and estimated amounts for **2011**.

ITEM 1: Enter the total number of exemptions you claimed on your **2010** IRS Form 1040, 1040A, or 1040EZ.

ITEM 2: Enter the total **2010** taxable income earned in wages, salaries and tips for parent/guardian/other listed in SECTION A. Attach all copies of **2010** W-2 forms and/or **2010** 1099 forms from all employers.

ITEM 3: Enter the total **2010** taxable income earned in wages, salaries and tips for parent/guardian/other listed in SECTION B. Attach all copies of **2010** W-2 forms and/or **2010** 1099 forms from all employers.

ITEM 4: Enter the total net income from business (attach Schedule C or C-EZ), all rents, royalties, partnerships (attach Schedule E), and all farm income or loss (attach Schedule F). If you have received income from any of these sources and are estimating your income for **2010**, you must also fill out Section K of this application. (See **2010 1040 lines 12, 17, and 18, enter sum total.**)

ITEM 5: Enter the total of all other taxable income from interest, dividend income (attach Schedule B if over \$400), taxable refunds, credits or offsets of state and local income taxes, alimony received, capital gain or loss (attach Schedule D). List all capital gain distributions not previously reported, total IRA distributions (if rolled-over, explain in Section L), pensions and annuities, unemployment compensation, taxable social security benefits, and any other taxable income. **Attach copies of all Form 1099/1099R, and/or Form 1098 for Interest/Dividends, Pensions/Annuities or other misc. income. Attach copies of Social Security Income statements and Unemployment Compensation documentation for year-end 2010.** (See **2010 1040 lines 8a, 9a-11, 13, 14, 15b, 16b, 19-21, or 1040A lines 8a-14b, enter sum total.**)

ITEM 6: Enter allowable adjustments to income, such as IRA payments, self-employment tax, self-employed health insurance deduction, Keogh retirement plan and self-employed SEP deductions, penalty on early savings withdrawals, and alimony paid. Add together to arrive at your total adjustments. **DO NOT** include your standard deduction or deduction amounts for each family member. (See **2010 1040 line 36, or 1040A line 20.**)

ITEM 7: Enter total adjusted gross income as reported on your IRS Form 1040, 1040A or 1040EZ. Attach all pages of the applicable tax form (1040, 1040A, 1040EZ) for documentation. (See **2010 1040 line 37, or 1040A line 21.**)

ITEM 8: Enter the Total Tax paid (not withheld) as reported on your IRS Form 1040, 1040A, or 1040EZ. (See **2010 1040 line 60, or 1040A line 37.**)

ITEM 9a: Enter the total of any medical and dental expenses as reported on Schedule A, line 1 of your IRS Form 1040 (attach Schedule A).

ITEM 9b: Enter the total amount of Charitable Contributions as reported on Schedule A, line 19 of your IRS Form 1040 (attach Schedule A).

Keep a copy of this completed application and all documentation for your records

G Non-Taxable Income

If you receive non-taxable income, you must list and provide documentation of the **TOTAL YEARLY AMOUNTS** received in 2010 for all recipients in the household for the following: Cash Assistance (TANF), Food Stamps, Social Security income, Student loans and/or grants (received for PARENT's education), Housing assistance (Section 8, HUD, etc.), Worker's Compensation, Disability or Retirement.

ITEM 10: Child support: Report total amount received for 2010 for all children in the household.

ITEM 11: Cash Assistance (TANF): Report total amount received for 2010.

ITEM 12: Food Stamps and/or W.I.C.: Report total amount received for 2010. Do not combine with TANF or Medicaid.

ITEM 12a: Did you receive Medicaid in 2010?

ITEM 13: Social Security benefits: Report the total non-taxable (SSA/SSD, etc.) amount received in 2010 for all recipients in household.

ITEM 13a: Social Security benefits: Report the total non-taxable (SSI ONLY) amount received in 2010 for all recipients in household.

ITEM 14: Student loans and/or grants: Report the total amount received in 2010 for PARENT'S education. Do not list loans, grants or scholarships received for dependents in Section C. Identify how much of this income was used for household expenses in 2010.

ITEM 15: Housing assistance: Report the total amount received for 2010. Identify in Section L all sources of Housing assistance (government assistance, Section 8, HUD, family/friends or other sources), including monies received toward rental/mortgage payments and/or utilities.

ITEM 15a: Religious Housing assistance: Report the total amount received for 2010.

ITEM 16: Other non-taxable income: Report all additional non-taxable income received in 2010 including: Working for cash, Deductible IRA or Keogh payments; untaxed portions of pensions; tax exempt interest income; foreign income exclusion; Workers' Compensation; cash support or any money paid on your behalf, including support from a non-custodial parent or any other person (do not include court ordered support here); adoption and/or foster care subsidy, or any other benefit or income not subject to taxation by any government (Refugee Assistance, etc.). Identify source(s) in Section L.

ITEM 16a: Any and all Military/VA Benefits and/or Compensation: Provide your Leave and Earnings Statement (if applicable) and report the total amount received for 2010 of food and other living allowances paid to members of the military, veterans non-education benefits (Death Pension, Dependency and Indemnity Compensation, etc.), VA Educational Work-Study, etc. Identify source(s) in Section L.

ITEM 17: Loans/Gifts received from friends or relatives: Report the total amount received in 2010.

ITEM 18: Personal Savings/Investment Accounts: Report the total amount used in 2010 for household expenses.

ITEM 19: Total non-taxable income for 2010: Add together Items 10-18.

H Housing Information

ITEMS 20 and 21: If you rent your home or apartment, list your monthly rental or lease payment here, including amounts paid by household and other sources.

ITEM 21c: Indicate whether you are current on your monthly rental payment and if not, what the actual amount was that you paid in 2010.

ITEM 22a: Determine the present value of the family home and list it. Local real estate agents should be able to help you if you are unsure.

ITEM 22b: Check with your lending institution and enter the amount still owed, including second mortgages.

ITEM 22d: Indicate whether you are current on your monthly mortgage payment and if not, what the actual amount was that you paid in 2010.

I Assets and Investments

ITEM 23: List total of current balances in cash, savings, and checking accounts. Do not include IRAs or Keoghs.

ITEM 24: List total current market value of money market funds, mutual funds, stocks, bonds, CDs or other securities.

ITEM 25: List total current market value of all retirement funds, including IRA, Keogh, 401K, and SEP plans or other retirement accounts. List total amount contributed in 2010 for Item 25a.

ITEM 26: Answer Items 26a and 26b for any and all investment real estate (not including the family's primary residence), if applicable. Second homes, rental properties, and land contracts should be included.

ITEM 27: If you own a business, check the Yes box and answer Items 27a and 27b. If you have not filed your 2010 tax return, complete Section K of this application.

ITEM 28: If you own a farm, check the Yes box and answer Items 28a and 28b. If you have not filed your 2010 tax return, complete Section K of this application.

J Unusual Circumstances

Check any and all items that apply to your situation. If your circumstances require explanation beyond the scope of this application, please notify the school to which you are applying. Do not include a letter of explanation with this application.

K Business Income

Provide 2010 Business Income Estimates if you have not filed your 2010 Tax Return.

ITEM 1: List estimated total GROSS taxable business income for 2010.

ITEM 2: List estimated total NET taxable business income/loss for 2010.

ITEM 3: List the total amount paid by business in 2010 for home rent or mortgage.

ITEM 4: List the total amount paid by business in 2010 for personal automobile.

ITEM 5: List the total amount of personal expenses paid by business in 2010 that do not fall into one of the categories above.

ITEM 6: List total amount of estimated rental income received in 2010.

If providing income estimates for more than one business, corporation or farm (Schedule C, Schedule E and/or Schedule F) please list information for each business, corporation or farm separately. Use additional sheet or Section L, if necessary.

L Explanation

If any specific question requires clarification, write a brief explanation in this space. If your circumstances require explanation beyond the scope of this application, please notify the school to which you are applying.

M Certification, Authorization, and Documentation Requirements

You must sign the form in this section. Your signature authorizes PSAS to release the form and attachments to the contracting schools indicated in Section C. By signing the form, you also certify that the information submitted is correct. This application CANNOT be processed without the appropriate signature(s) and the appropriate documentation.

REQUIRED DOCUMENTATION

If you have filed your 2010 IRS Form 1040:

You must submit photocopies of all pages of your 2010 Federal Tax Return Form 1040, 1040A or 1040EZ (as filed with the IRS, with all Schedules, 2010 W-2 Forms, 2010 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s). *Do not include your State tax return unless requested.*

If you have not filed your 2010 IRS Form 1040:

You must submit photocopies of all 2010 W-2 Forms, 2010 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s), and photocopies of all pages of your most recent Federal Tax Return Form 1040, 1040A or 1040EZ (as filed with the IRS, with all Schedules). *If this application is submitted after April 15, 2011, you must provide a copy of the 2010 Extension for Filing Request, as approved by the IRS.*

If you are an Independent Contractor or self-employed and have not filed your 2010 IRS Form 1040:

You must complete Section K and submit photocopies of all pages of your most recent Federal Tax Return Form 1040, 1040A or 1040EZ (as filed with the IRS, with all Schedules), 2010 W-2 Forms, 2010 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s). *If this application is submitted after April 15, 2011, you must provide a copy of the 2010 Extension for Filing Request, as approved by the IRS.*

If you receive non-taxable income:

You must submit photocopies of your 2010 YEAR-END (01/01/10 - 12/31/10) Cash Assistance documentation (TANF, etc.), Food Stamp documentation, Housing Assistance documentation, Student loan and/or grant documentation (for PARENT's education), Social Security Income statements, showing the **TOTAL AMOUNT** received in 2010 for ALL members of the household. If you list any total for line 16, you must identify source(s) in Section L.